

Policy on Immediate Notification of APU Community

It is the policy of Alaska Pacific University to inform all members of the University community of any immediate threat to the health or safety of students or employees occurring on the campus. This notification would occur immediately following calls to 911 for emergency assistance from local agencies. The University building response teams, email system and website will all be used to communicate information regarding dangerous situations on campus. The following caveat applies:

Alaska Pacific University will, without delay, and taking into account the safety of the community, determine the content of the notification and initiate the notification system, unless the notification will, in the professional judgment of responsible authorities, compromise efforts to assist victims or to contain, respond to, or otherwise mitigate the emergency.

In the event of an emergency after a 911 call is made, the University President or other representatives will distribute emails to the University community and use telephone calls to inform Building Response Teams along with members of the University leadership of the situation. The University Emergency Response Plan and the Off Campus Risk Management Committee policies govern these activities.

APU's list of the titles of the persons or organizations responsible for carrying out this process.

- President
- Dean of Students
- Administrator on Call
- Director of Campus Life
- Assistant Director of Campus Life for Campus Safety
- Institutional Advancement Office
- Information Technology Department

Alaska Pacific University will test its emergency response and evacuation procedures on at least an annual basis, including publicizing its procedures in conjunction with at least one test per calendar year, and documenting a description of the exercise as well as the date and time of the exercise .