ALASKA PACIFIC UNIVERSITY

Position Title: Swim Instructor

Date: July 2011

Department: Recreation Programs

Classification: Exempt

Supervisor: Amanda Montavon

Hours: varies

Category: Part time

Days of work: Variable

Pay Range: $11- $16/hour
Depends on Experience

Hours of work: Variable

Primary Scope of Position:

The primary responsibility of a Swim Instructor is to teach adult swim lessons using the American Red Cross Water Safety Instructor Curriculum or other pre-approved curriculum.

Principal Duties:

1. Must write and organize all lesson/block plans for each class
2. Follows the ARC WSI format
3. Tracks the progress of each student in each class
4. Ensures each student gets one on one coaching when appropriate
5. Must be organized and show up on time for lessons and meetings
6. Communicates regularly with Asst. Director of Rec. Programs

Qualifications:

- Must be responsible and reliable
- Must have Current Water Safety Instructor Certification (American Red Cross) or equivalent prior swim instructor experience
- Must be able to teach all swimming strokes to a variety of abilities levels including beginner and advanced

Recommended:
First Aid/CPR for the Professional Rescuer
Lifeguard Certification