ALASKA PACIFIC UNIVERSITY

Position Title: Swim Instructor Date: July 2011
Department: Recreation Programs Classification: Exempt
Supervisor: Amanda Montavon Hours: varies
Category: Part time Days of work: Variable
Pay Range: $11- $16/hour Hours of work: Variable
Depends on Experience

Primary Scope of Position:

The primary responsibility of a Swim Instructor is to teach adult swim lessons using the American Red Cross Water Safety Instructor Curriculum or other pre-approved curriculum.

Principal Duties:

1. Must write and organize all lesson/block plans for each class
2. Follows the ARC WSI format
3. Tracks the progress of each student in each class
4. Ensures each student gets one on one coaching when appropriate
5. Must be organized and show up on time for lessons and meetings
6. Communicates regularly with Asst. Director of Rec. Programs

Qualifications:

- Must be responsible and reliable
- Must have Current Water Safety Instructor Certification (American Red Cross) or equivalent prior swim instructor experience
- Must be able to teach all swimming strokes to a variety of abilities levels including beginner and advanced

Recommended:
First Aid/CPR for the Professional Rescuer
Lifeguard Certification