Vaccination or Weekly Testing Policy and Procedures

All full and part-time students, faculty, and staff of Alaska Pacific University are required to be vaccinated against COVID-19 or show proof of COVID-19 testing weekly. Some University activities may require vaccinations for participation.

- This policy applies to students and employees who are learning or working online/remotely, unless they otherwise qualify for an exemption (see below).
- This policy applies to non-degree and professional development/continuing ed students, unless they otherwise qualify for an exemption (see below).

The masking requirements are still in place.

Process

- **By OCTOBER 15**, **REGISTER** with Med+Proctor *using your APU email*: Med+Proctor Login Page
    - Med+Proctor is a third-party, HIPAA-compliant vendor. All submitted medical records will be verified for authenticity and kept confidential. APU will distribute notices of non-compliance where there is an educational or supervisory need to know.
- **By OCTOBER 15**, **UPLOAD** your vaccination record
  OR
  If not FULLY vaccinated (two weeks after last dose of vaccine), upload results of verified COVID test.
- If you are not fully vaccinated, you must submit weekly COVID-19 test results by midnight Fridays
    - We recommend being tested by Wednesday to ensure enough time to get results back.
    - If results are delayed, contact CovidReports@alaskapacific.edu.
    - Testing is required even when the university is not in session (e.g., over Thanksgiving and Winter Breaks).
    - You can get vaccinated at any time. Once you are fully vaccinated, you do not need to submit weekly tests.
- Whether you are vaccinated or unvaccinated, positive tests must be reported immediately to CovidReports@alaskapacific.edu.

Exemptions

- If you are unvaccinated and have tested positive for COVID-19 in the past 90 days, you will still need to upload the positive test but will be exempt from uploading additional weekly tests for 90 days from the date you first tested positive or until the start of the Spring semester, whichever is shorter.
    - As long as your symptoms are improving and you do not have a fever (without fever-reducing medicines), you can return to campus after your isolation period is over.
    - You are strongly encouraged to get vaccinated even if you have already had COVID-19. Getting the virus will stimulate your immune system somewhat, but it is not as effective as getting vaccinated, especially in terms of protection from the Delta variant.

- Other exemptions from the vaccination/weekly testing requirements may be requested by emailing the details about your circumstances which would warrant an exception to the policy to Dean of Students Office (dosoff@alaskapacific.edu) for students and Human Resources (hr@alaskapacific.edu) for employees.

Compliance

Compliance with the initial uploading of vaccination records or weekly tests will be monitored through the office of the Compliance and Risk Officer. Failure to comply with this policy and procedure will be addressed through a progressive disciplinary procedures up to and including temporary or permanent removal from the University community (administered by the Dean of Students Office for students and Human Resources for employees). Supervisors will be notified of employee non-compliance. Faculty of classes in which non-compliant students are enrolled will be notified of student non-compliance.

Resources

COVID Vaccine information: http://dhss.alaska.gov/dph/epi/id/pages/covid-19/VaccineAppointments.aspx

Statewide Testing Site Locator: https://alaska-dhss.maps.arcgis.com/apps/webappviewer/index.html?id=2d92b77bc8044329a1ee3954b063bd8c

Anchorage Testing Sites: https://anchoragecovidtest.org/

APU Campus Plan: https://www.alaskapacific.edu/campus-reopening-plan/

APU's Counseling and Wellness Center: https://www.alaskapacific.edu/counseling-wellness/

Employee Assistance Program: https://www.workhealthlife.com/Standard43

FAQs

Are home test kits acceptable for testing?

As long as the testing provides verified results (not all kits do), those results can be submitted.

What if I am quarantined/in isolation and cannot get tested?

You can apply for a temporary exemption through the Dean of Students Office (for students) or Human Resources (for employees)

What if I don't have my vaccination card here at school?

All you need is a picture of your vaccination card that is legible (i.e., you can read your name and the details about your vaccination).

I only teach/attend classes online. Do I still need to submit my documentation?

Yes. Because you may still access the campus and use the facilities, you will need to submit your documentation. Limited exemptions may be made for students or employees who are geographically isolated from campus (e.g., out of state and never visit campus).

I got tested this week but haven't gotten my results back? What do I do?

Send a note to CovidResults@alaskapacific.edu by the Friday deadline telling us when you were tested, and then submit the results as soon as you get them.

The University is closed for a break. Do I still need to get tested?

Yes. University facilities are open during breaks and many members of the APU community will be traveling so it is particularly important to get tested.

I am only partially vaccinated. Should I upload my vaccination card or documentation of weekly test?

Upload your weekly test until you are fully vaccinated (2 weeks after the final vaccination in the series).

Do we need to upload documentation of booster shots?

You may upload a copy of your revised vaccination card but it is not required for compliance at this point.

I'm an APU staff member. Can I get tested during the workday?

Yes. You may use your appointment time (up to 30 minutes per week) to get tested.

Questions?

If you have questions about APU's COVID-mitigation protocols, send them to AskAPU@alaskapacific.edu.