

Satisfactory Academic Progress Appeal

Process:

Complete and submit this form to financialaid@alaskapacific.edu or to the address above. Incomplete appeals will not be considered. The Appeals Committee may seek additional information from APU faculty and/or staff. You may find the complete SAP Policy in the catalog and on our website: <https://www.alaskapacific.edu/student-financial-services/financial-aid-policies/satisfactory-academic-progress/>

Name _____ **University ID# or last 4 of SSN** _____

Which semester(s) are you appealing to have aid restored? _____

Academic Degree Program: _____ Anticipated graduation date: _____

Check each Satisfactory Academic Progress standard not met:

- GPA (Below cumulative grade point average)
- Completion Rate (Inadequate percentage of courses passed)
- Maximum Timeframe (Too many credit hours attempted for degree program)

PERSONAL STATEMENT

A typed Personal Statement (typed below or attached) **must** be provided with your appeal and should explain the following:

1. Details, including dates, of the unusual circumstances that contributed to you not meeting satisfactory academic progress standards. We need to know the timeline of the circumstances.
2. How your circumstances have changed and/or how have you modified your behavior to meet the standards of satisfactory academic progress (if applicable).
3. Your academic plan for the next 1-2 semesters to meet the standards of satisfactory academic progress. Be specific about areas such as course load, available time, study habits, help from a tutor, etc.

Certification Statement:

By signing and dating below, I certify that the information provided in this appeal is true and complete.

Student Signature

Date