



## Alaska Native Executive Leadership Program

### Financial Agreement

This Financial Agreement outlines the fiduciary responsibilities of the Organization or individual Participant in the Alaska Native Executive Leadership Program (ANELP). Participating in ANELP is an academic and financial commitment; this document outlines the financial commitments.

### Tuition & Payment Information

#### ANELP Tuition & Fees: \$10,000 (9 modules, inclusive)

Tuition is assessed at the time of registration; students are registered and charged each semester for modules presented during that semester.

#### Payment is dependent upon the responsible party, as follows:

##### Payment by Sponsoring Organization

Receipt of Organization Sponsorship Agreement and related admission documents authorize APU to register the Participant for the required ANELP modules each semester

Organization has identified itself and a billing contact as those responsible for tuition invoice receipt and payment.

Organization will be invoiced each semester for the tuition and fees due for each sponsored participant registered for sessions that semester. Invoices are **DUE UPON RECEIPT**.

Payment can be made by check or by credit on behalf of a student at:

[www.alaskapacific.edu/payonline/](http://www.alaskapacific.edu/payonline/)

##### Self-Pay

Participant is responsible to pay tuition and fees for each registered semester.

Participant can take advantage of [any] combination of ways to pay the tuition, including scholarship, financial aid, and other. Payment arrangements are the responsibility of the Participant; more information on ways to pay can be found in the APU catalog.

Payment is due on the scheduled due dates outlined in the catalog, or on the day of registration, whichever is later.

Once registered, Participant can view the amount due through the Student Portal/My Ledger. APU does not send out student billing statements.

Payment can be made by check, or by credit through the student portal, or online at [www.alaskapacific.edu/payonline/](http://www.alaskapacific.edu/payonline/)

Unpaid accounts are subject to late fees and account restrictions which may limit access to registration, grades, or certificate.

**Module Information:** Participants should refer to the Module Schedule found in the myAPU Student Portal. If a participant is unable to attend an on-campus intensive, they must notify the Instructor prior to the day of class or there may be financial consequences.

**Moving life ahead with Alaska Pacific University.**

Participant Name:

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Email:

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Position Title:

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## Alaska Native Executive Leadership

### Program

### Financial Agreement

## ANELP Modules

ANELP consists of nine (9) modules and Tools for Success. Tools for Success is a one-day orientation to the program. Each module is one month in length and consists of a mandatory weekend intensive on the Alaska Pacific University campus and pre- and post-assignments that can be completed from anywhere in the world.

## Financial & Payment Considerations

### Missed/Failed Session(s)

It is understood that the enrollment of the Participant is a commitment for all registered classes, for the current and up through the following 12-month Program cycle.

In cases where Participant has provided adequate notice and is unable to attend a module during the current semester, or Participant fails [to pass] a module, tuition and fees billed and paid for that session can be held-over for one 12-month period, enabling the Participant to re-register and attend that session the following year at no additional cost.

After repeating the module the following year, or after one full 12-month cycle has passed since starting the program, subsequent misses/fails of repeat modules will be billed the current standard tuition and fees. Neither Organization nor Participant have carryover credit available to apply toward classes after the 2nd year. Remaining monetary credits for classes not taken are forfeited.

### Account not Paid in Full

Accounts must be Paid in Full, or have secured funding [expected] by the time of registration for next semester. Participants with unpaid or unsecured payment of the balance due will be **unable to register** for classes. This will impact the Participant's ability to complete the program in a timely manner.

## Financial Agreement

**Payment by Organization:** Signing as an authorized representative of the named organization, it is agreed that Organization will pay ANELP Tuition and Fees billed for above-named Participant.

Name of Organization:

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Authorized Representative Name & Title:

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Authorized Representative Signature:

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**Billing Contact:** Contact information for recipient of tuition and fees invoice

Billing Contact Name:

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Billing Contact Email:

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Billing Contact Address:

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**Self-Pay:** As the above-named Participant, I agree that I am financially responsible to pay Tuition and Fees billed for my registration in ANELP. I understand that I am responsible for payment arrangements, including those with third-party organizations for payment on my behalf and that late or nonpayment may result in additional fees and inability to register.

Participant Name:

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Participant Signature:

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